|  |  |  |
| --- | --- | --- |
| **Thursday, September 19th, 2024**  **Orientation & Committee Meetings**  *Casual attire is suggested for today’s events*  *Coffee and snacks provided onsite* | | |
| 1:00 PM –1:45 PM  Worthy Room | Welcome & Introduction   * *Ice Breaker* * Calendar & Important Dates * Presidential Goals | Yara Zoccarato |
| 1:45 pm – 2:15 pm | Mock Board Meeting Activity | Sarah Morrell |
| 2:15 pm – 3:00 pm | Budget | Beagle Bourgault |
| 3:00 PM – 3:45 PM | *Break and Board Picture* |  |
| 3:45 PM – 4:30 PM  4:30 PM – 5:15 PM  5:15 PM – 5:45 PM  5:45 PM – 6:00 PM | Strategic Plan Review  2023 Board Evaluation Summary  Membership Definition Updates  Introducing New Public Relations Committee | Rick Williams  Brian Post  Taryn Tomkins and Rachelle Lappinen  Bryan Landgren & Linda Cormany |
| 6:30 – 8:00 PM | *Dinner on Site: Stonehaven Room* |  |

| **Friday, September 20th, 2024**  **Board Meeting**  *Casual attire is suggested for today’s events* | |
| --- | --- |
| 8:00 AM – 8:45 AM | *Breakfast onsite: Worthy Room* |
| 9:00 AM – 12:00 PM | 1. Call to Order   Roll Call – establish quorum  ***Action Item:*** *Approve Agenda*   1. Secretary’s report   ***Action Item:*** *Approve Minutes*   1. Committee Chair assignments   ***Action Item:*** *Approve Committee Chairs*   1. Treasurer’s Report 2. Finance Committee Report   ***Action Item:*** *Approve Budget*   1. Past President's Report 2. President’s Report 3. President-Elect's Report 4. Vice-President's Report/Annual Conference |
|  |
| 10:30 AM – 10:45 AM | *Break - Check out of rooms* |
| 10:45 AM – 11:45 AM | 1. Committee Reports:   Alumni  Advocacy/ State Initiatives  By-laws  Corporate Development  Diversity  Historian  Membership  NEOA Achiever  Professional Development/Arnold Mitchem Leadership Institute  Public Relations  Retirees  Strategic Planning  Technology  TRIO Day |
| 11:45 AM – 12:30 PM | 1. State Reports:   **Connecticut**  **Maine**  **Massachusetts**  **New Hampshire**  **Rhode Island**  **Vermont**   1. Old Business 2. New Business 3. Adjourn   *Lunch is on your own* |
| ***Please travel safely home. Don’t text and drive.*** | |

**Next NEOA Board of Directors Meeting: November 14th - 15th in Newton, MA**